



# *Visitation*

ANNUAL REPORT  
2020-2021





November 15, 2021

Dear People of Visitation,

Once again, Visitation Parish offers this annual report for the July 2020-June 2021 fiscal year. As always, our diligent staff has computed the financial numbers and organized assorted details about the past twelve months to deliver these financial statements and the associated explanations.

Visitation remains a successful parish because of the vast investment of both human and financial resources provided by you good people. I'd be lying if I said the past year and a half has been easy. But, in true Vis fashion, our community continues to worship, pray, learn and serve together in this place which our founders started over 110 years ago.

I cannot begin to express the appreciation I have for each of you and, in particular, for your prayers and patience as we've navigated the pandemic. I know that we have worked hard to do the best that we could under the circumstances. As I requested last year, may we continue to be each other's mutual encouragement. I am heartened by your presence and your continued support.

In our Holy Communion,

A handwritten signature in blue ink, reading "Bradley S. Offutt".

Msgr. Bradley S. Offutt

# The Year in Review

As always, we are happy to provide a variety of data, pictures, comments and accounts in order to highlight our parish's accomplishments over the past fiscal year. We would be remiss, however, if we did not acknowledge that the effects of the Covid-19 pandemic extended longer than any of us could have imagined. The past year certainly did not go as planned, but we still have so much good news to share. We are most grateful for the patience and resiliency that our parish community has shown as we navigated this past year.

† Age demographics for our 1,413 registered households indicate that Visitation continues to be a relatively young parish:

|                 |       |
|-----------------|-------|
| Ages 18 & under | 29.4% |
| Ages 19-39      | 25.2% |
| Ages 40-65      | 31.0% |
| Ages 66 & over  | 14.4% |

† Our Community Cares Project was inaugurated in October 2020. Over 80 volunteers served during the two weekends of the event, raking leaves, potting plants, trimming shrubs, removing yard waste and doing other outdoor chores to brighten the lives of their fellow parishioners in need. One recipient said, "I just cried when they left because this was so much and it's just so wonderful!"



† 946 households made a financial contribution to the annual appeal or the Capital Improvement Fund during the 2020-2021 fiscal year. Our contributors can be broken down into segments as follows:

|                                   |                |       |
|-----------------------------------|----------------|-------|
| Total gifts under \$1,000.00      | 250 households | 26.4% |
| Total gifts \$1,000.00-\$2,499.00 | 234 households | 24.7% |
| Total gifts \$2,500.00-\$4,999.00 | 186 households | 19.7% |
| Total gifts \$5,000.00-\$9,999.00 | 192 households | 20.3% |
| Total gifts \$10,000.00 & over    | 84 households  | 8.9%  |



† On May Day 2021, over 50 Visitation students and parents planted nearly 140 geraniums and designed colorful notes that were delivered to neighbors of Visitation Church and School as well as to homebound parishioners. A wonderful way to share a simple act of kindness with others.

† With the goal to create more meaningful opportunities for our students at Visitation School to interact with and learn from people of different backgrounds, our newly-formed Racial Justice Committee launched a fundraising effort to raise \$30,000 in an effort to bring four Cristo Rey High School students interested in pursuing a career in education or early childhood development into Visitation School as teacher's aides during the 2021-2022 school year. The committee exceeded their goal giving us a head-start on funding the intern program for 2022-2023.

† Occupancy restrictions and social distancing guidelines necessitated the need, not only for reservations, but to assign seats for Christmas and Holy Week Masses. We are grateful for everyone's understanding and patience with these sorts of pandemic anomalies and are excited to return to normal circumstances.





† During most of the first semester of the 2020-2021 school year, after being entirely virtual for the last two months of the prior year, Visitation School operated on a half-day hybrid program with half of our students attending school in-person in the morning and the other half in the afternoon. K-5 students returned full-time after Thanksgiving Break with the remaining grades returning fully in January. In order to provide the recommended social distancing, additional teachers had to be hired to operate extra classes in certain grades and four sections of 6th grade were moved into temporary classrooms in Tighe Hall.

† Although the popular Supper Speaker Series was not to be during the pandemic, several tried and true Faith Formation offerings at Visitation remained. The 2021 Lenten Reflection booklet, the 14th edition, brings the total number of parishioners who have contributed reflections to this annual publication to over 600. Advent wreath making took the form of “take home kits” containing all the necessary supplies to make your Advent wreath in the comfort of your own home. The Faith Formation Team offered their first virtual program, A Virtual Pilgrimage of the Via Francigena in the spring of 2021. This four-week series, led by Michael Sanem & Kelly Fast, further explored the themes in our 2020-2021 parish book, *A Pilgrimage to Eternity*.

### Did You Know?

*A Pilgrimage to Eternity*, the 2020-2021 parish book, was the 9th parish book offered by our Faith Formation Team. The *Vis on Main* podcast series began in 2019 with a discussion of the 2018-2019 book, *Stranger God*. Listenership of the podcast has grown each year and the Faith Formation Team looks forward to producing the 4th season of *Vis on Main* in 2022.



† A new addition to our annual Faith Formation offerings was the first annual Season of Creation hike in October 2020. Participants hiked, enjoyed the beauty of God’s creation, joined together in an outdoor prayer service and many picnicked along the way.

† The pandemic prohibited us from having a parish-wide CareKit packing event, but pre-packed CareKits were distributed to parishioners in observance of the Annual World Day for the Poor on November 15, 2020.

CareKits are bags filled with hygiene items, non-perishable food and other items (socks, hand warmers, etc.) that might be useful to a homeless person whom we meet while traveling through the city.

† The parish was able to hold three successful blood drives to benefit the Community Blood Center of Kansas City during a time when blood shortages were a constant concern.

† Five SUVs full of clothing collected during the Visitation School Spring Cleaning Clothing Drive were shared with our friends at the Migrant Farmworkers Assistance Fund, reStart, Morning Glory Ministries and Operation Breakthrough.

† School of Religion held three outdoor, socially-distanced family events over the course of the year: a CareKit packing, Christmas Caroling and May Crowning:



*“PEOPLE, WHEREVER THEY ARE, CAN MAKE A COMMUNITY.”*  
- DOROTHY DAY-

# Virtual Visitation

Virtual Visitation became a true reality for the parish over the past year and a half. The initial closure of the parish & school, followed by months of restrictions on gatherings necessitated using the virtual world to conduct our business. We quickly learned to navigate Zoom meetings, video chats, live-streamed liturgy and more. Here is some data about our voyage into all things virtual:

- † Visitation spent over a year fully entrenched in the Zoom world as nearly all parish meetings were held virtually throughout 2020-2021. Nearly every parish leadership team and committee held regular meetings via Zoom. Weekly School of Religion and RCIA sessions (including retreats) were virtual for the majority of the year. All forms of sacramental preparation from parent meetings for First Reconciliation & First Eucharist to appointments with engaged couples preparing for marriage, Confirmation sessions and Baptism classes for new parents occurred on Zoom. Even after returning to the office, our parish staff held weekly staff meetings on Zoom as the parish office building doesn't have a meeting room large enough for social distancing. While the vast majority of our groups resumed in-person meetings over the summer (once Tighe Hall was no longer being used as school classrooms), there are still some groups utilizing Zoom in certain situations.
- † Our first "Video Visitation" fireside chat at the start of the pandemic was recorded on March 18, 2020 with our first video Mass the following Sunday. Since that time, we have broadcast weekly video chats that have become as much a part of the Visitation culture as balloon arches on the first day of school and singing *Silent Night* under dimmed lights after communion on Christmas Eve.



† We are now live-stream experts as we stream Sunday liturgies, holy days, funerals, weddings and more. Statistically, during the year ended June 30, 2020, we added 449 subscribers to our YouTube channel and received over 68,000 views of our videos. Not surprisingly, our most watched "livestream," as well as one of our most-replayed videos last year, was the much-anticipated celebration of First Communion in August 2020 for our already-3rd graders who had to wait nearly four extra months to receive their first Eucharist.

- † Visitation was able to take advantage of the webinar feature on Zoom to hold a virtual presentation on human trafficking for Human Trafficking Prevention Month featuring Kris Wade of the Justice Project and Sister Jeanne Christensen, the justice advocate for the Sisters of Mercy Midwest Community. In February, our annual Hunger Banquet did not occur, but the Hunger Banquet program occurred virtually on Zoom featuring Rosalyn Temple from KC Mothers in Charge.
- † We found other ways to utilize video & streaming in 2020-2021, too. We prayed together as a parish via the Novena for Peace & Justice, Stations of the Cross for Victims of Human Trafficking and the Week of Prayer for Christian Unity. We offered live-streams of graduation, Confirmation, First Eucharist and other times when occupancy restrictions and social distancing limited the number of attendees for these special celebrations. During the 2020-2021 second semester, while school was back in person full-time, distancing protocols dictated that only half of our students were able to attend school Mass each week. Students attended on alternating weeks with those who were not in-person watching via livestream.



*Thank you for your support of our virtual efforts!*

# Visitation's Commitment to the Poor

July 1, 2019 - June 30, 2020

Visitation has a 46-year history of designating a percentage of our total parish budget to assist the poor and vulnerable (marginalized). From our sister parish in El Salvador to food pantries just a few miles away, our parish's commitment to help those in need is a central part of our ministry. This year, our Social Concerns Team allocated \$192,103 in funds.

## Emergency Assistance Fund

\$55,800 was committed to assist 18 parishes or ministries who provide emergency support to individuals or families in need. These funds provide assistance with food, clothing, utilities, rent, medical expenses, bus passes or other daily needs. These agencies are predominantly located in areas where the financial needs are greater than those in our immediate neighborhood.

|                               |         |                                  |         |
|-------------------------------|---------|----------------------------------|---------|
| Bishop Sullivan Center—Troost | \$3,600 | Reconciliation Services          | \$1,200 |
| Bishop Sullivan Center—Truman | \$3,600 | Sacred Heart/Guadalupe           | \$3,600 |
| Christ the King               | \$3,600 | St. Anthony's Parish             | \$1,200 |
| Guardian Angels               | \$3,600 | St. Francis Xavier               | \$4,800 |
| Holy Cross                    | \$2,400 | <b>St. Louis Social Services</b> | \$1,800 |
| Journey to New Life           | \$2,400 | St. Monica Social Services       | \$2,400 |
| Morning Glory Ministries      | \$3,600 | St. Therese Little Flower        | \$4,800 |
| Our Lady of Peace             | \$2,400 | Seton Center                     | \$4,800 |
| Redemptorist Social Services  | \$4,800 | <b>Troost 39</b>                 | \$1,200 |

From St. Louis Pantry:  
There was a young woman who came in and was in need of clothing as she had lost everything in a flood in her home. She had an interview for a job. We were able to provide several outfits, shoes and food. She returned two weeks later with great news: she got the job! Amen!

From Troost39 Thrift Store:  
Recently, we helped a woman who came in with a voucher for herself and seven children that were hers or under her care. We allowed them the full voucher amount for each person (which amounted to 12% of Troost39 sales for that day.) Visitation funding helps us to cover our expenses while we meet extreme need situations like this one.

## Parish Based Ministry Supplement

Visitation provided \$30,000 to assist in paying the salaries of lay ministers at St. Anthony Parish, Our Lady of Peace Parish and Holy Cross Parish. Father Andrew Moreno, Pastor at St. Anthony and Parochial Administrator at Our Lady of Peace & Holy Cross said, "Dear Visitation Community—We want to express how grateful we are for receiving the parish-based ministry grant. It is especially appreciated because it supports our parish staff such as our Religious Director, Maintenance Supervisor and Secretary. God Bless you."

## Emergency Assistance at Visitation

\$6,037.42 was utilized to assist individuals and families who live near or within our parish boundaries with immediate needs including food, rent/utility bills, prescription medications, medical expenses and bus passes.

## Habitat for Humanity – The House of Abraham

Currently, House of Abraham, including Christian, Jewish and Muslim partners (the religions of Abraham), are in the process of renovating a home. We were able to add \$11,439.98 to a reserve account for Habitat for Humanity for future projects and builds.

## Community Garden

This spring, \$135.00 was spent on seeds and plants this year for the Community Garden. Our hardworking gardeners from St Francis Xavier and Visitation harvested a record-breaking 1,100 lbs. of fresh produce! The food was distributed to those in need via the St. Francis Xavier food pantry, with the abundance shared with Kanbe's Market.





Two-third of the clients at Sheffield Place are children. Like their mothers, they have often experienced the trauma of separation from their mothers; physical, sexual and verbal abuse; chronic instability; lives of chaos; exposure to addiction and homelessness itself. The grant from Visitation/St. Francis Xavier changes the lives of highly traumatized homeless children and families each day by providing much needed mental health care and emotional support.

## Community Grants

The Visitation/St. Francis Xavier Social Concerns Ministry Team works together to provide community grants in order to offer support to community-based groups whose work corresponds to our missions as Catholic parishes. The areas of concern include life, poverty and justice issues based on Catholic Social Teaching. This year, \$31,000 (31 grants of \$1,000 each) were awarded to the following agencies/programs:

**Defense of Life:** Alexandra's House, Missourians for Alternatives to the Death Penalty, Mother's Refuge

**Youth and Education:** Cristo Rey High School, The Family Conservancy, Fire Foundation, Halo Foundation, Our Lady's Montessori School, Sheffield Place

**Literacy Tutors:** Keeler Women's Center, The Learning Club

**Medical/Mental Health:** Brain Injury Association, Care Beyond the Boulevard, Duchesne Clinic

**Reintegration Support:** Companions in Chillicothe, Journey House

**Veterans Support:** Veteran's Community Project

**Emergency Assistance:** Morning Glory Ministries

**Housing:** Community LINC, ReStart

**Economic Empowerment:** Catholic Charities, Holy Rosary Credit Union

**Domestic Violence/Sexual Assault:** Metropolitan Organization to Counter Sexual Assault (MOCSA), Rose Brooks Center

**Women in Poverty:** The Justice Project, The Tamale Kitchen

**Senior Ministry:** Jeanne Jugan Center/Little Sisters of the Poor, Shepherd's Center

**Migrant Aid:** Migrant Farmworkers Assistance Fund

**Advocacy for Peace/Non-Violence:** Jerusalem Farm, KC Mothers in Charge

Visit the Social Concerns section of our website for links to these agencies in order to learn more about them and how you might become involved in their activities.

## Sister Parish—Santa Maria Madre de Los Pobres

Since 1988, Visitation has maintained a sister parish relationship with Santa Maria Madre de los Pobres in San Salvador, El Salvador. We walk with our brothers and sisters at Madre in prayer and action. This year, \$38,420.60 was allocated to support Madre's early childhood development program, the CAPI, where 140 children are served each day.

Since 2006, the child sponsorship program has given our parishioners the ability to support a child from the Madre community. Each \$300.00 annual contribution helps to provide school uniforms, supplies and medical care for the child until they complete grade school. Visitation families currently sponsor 80 children in the program.



## Madre Medical Clinic

October 2019 was the last time we were able to send a delegation because of COVID; however, we continue to stay in contact with the staff at the clinic. We learned in October 2020 that they needed help with items to re-open the dental clinic to the community. Our Madre Steering Committee approved \$3,300.00 in funds raised from our annual Madre Month & Ride for Madre fundraisers to repair a dental chair and purchase a table and saliva ejector.

## COVID-19 Relief

Our Madre Steering Committee was also able to send \$5,500.00 from our 2020 fundraising efforts to assist the parish in meeting the needs of the Madre community related to the pandemic. Food baskets, protective gear, COVID-related supplies and medication were purchased with these funds.

← The staff at Madre's early childhood program, the CAPI.



## Have You Heard About CarePortal?

“CarePortal serves any child in crisis. Jesus cast the widest net of love, tearing down cultural biases and promoting radical, personal generosity and concern for those in need. With that example, CarePortal brings together diverse constituents—government agencies, churches, businesses, schools and other ministries—to support children and families in crisis . . .” Currently, Visitation has 67 responders registered to act on requests made by case workers for children in need. To date, our parishioners have helped 109 children with an economic impact of \$45,161.

## Respect Life

Banners for Respect Life Month were purchased from the operating budget and were hung along the sidewalk on Main Street during the month of October. These banners showcased various life issues. Additionally, in January, on the anniversary of Roe vs. Wade and the March for Life, pro-life banners were hung. Respect Life Committee members helped offset the costs of these banners.



## Miscellaneous

Miscellaneous social concerns expenses and donations to the organizations who provided speakers for our Human Trafficking Webinar and Hunger Banquet totaled \$600.00 were given to the missionaries of SOLT, Bread for the World and The Encuentro Project. The Social Concerns Committee had miscellaneous expenses during the year of \$209.01.

In response to requests from various agencies, we were able to make the following gifts to assist with immediate needs:

|                                |                    |   |
|--------------------------------|--------------------|---|
| The Grooming Project           | \$2,000.00         | Basic needs for groomers in training              |
| Holy Cross School              | \$2,000.00         | Playground equipment                              |
| Holy Rosary Credit Union       | \$2,000.00         | Payday loan program                               |
| <b>Kanbe's Markets</b>         | \$1,670.00         | Fill a cooler for a neighborhood in a food desert |
| KC Mothers in Charge           | \$2,000.00         | Counseling support                                |
| Little Sisters of the Poor     | \$2,000.00         | Medical & personal care items for residents       |
| Migrant Farmworkers Fund       | \$2,000.00         | Work clothing for migrant workers                 |
| Mother's Refuge                | \$2,000.00         | Transitional housing support for a mother & baby  |
| <b>Our Lady of Hope School</b> | \$1,000.00         | Bibles for 8th grade classrooms                   |
| The Tamale Kitchen             | \$2,000.00         | Tamales & Greens project support                  |
| <b>Total</b>                   | <b>\$18,670.00</b> |   |



## Visitation Parish Vital Statistics 2020-2021

|                                    |       |                  |    |
|------------------------------------|-------|------------------|----|
| Registered Households              | 1,413 | Baptisms         | 68 |
| Visitation School Students 2020-21 | 518   | First Communions | 63 |
| School of Religion Students        | 32    | Confirmations    | 47 |
| RCIA Participants                  | 7     | Marriages        | 17 |
|                                    |       | Deaths           | 25 |

# Annual Financial Report

## Highlights for Fiscal Year 2020-2021

For the year ended June 30, 2021, our primary financial objective remained managing our annual operating budget (\$5,107,737 this year) to a breakeven level or better. In 2020-2021, for the second year, we utilized a revised 3-year average contribution model instead of the former method where “previous year *actual* contributions become this year’s *budgeted* contributions.” When devised, the 3-year average model allowed us to adjust for the significant downturn in actual contributions during the 2018-2019 fiscal year and should be more stable on a year-to-year basis.

A secondary financial goal was to continue to manage the growth of our long term Capital Improvement fund in order to attend to extraordinary facility and maintenance needs that may arise. In the summer of 2020, we purchased the building located at 5116 Baltimore for possible expansion of our school to the north, with the primary goal of moving our Kindergarten students (currently housed in the church) to the Baltimore side of our campus. Our Capital Improvement fund performed exceptionally during the year, returning 93% of the funds we utilized.

Our Contribution Income for the 2020-2021 fiscal year was not sufficient to meet our income goals. In addition, school operating expenses exceeded budget, creating an operating loss of \$198,348. We attribute the majority of the loss in contribution revenue to the ongoing impact of the Covid-19 pandemic which significantly reduced our Sunday attendance and, as a byproduct, our Sunday collections. Overall, Total Parish Operating Income decreased by \$134,956, or 2.6%, compared to the prior year. Tuition & Fee Income decreased by nearly 27%, or \$92,386 and Extended Care income also suffered a loss of \$33,769 due to the hybrid school schedule we had during the first semester and lower After Care enrollment during the second semester as many parents were working from home.

For the 2021-2022 fiscal year, we anticipate that contributions will level out as we have seen a steady increase in Sunday collections and Mass attendance. It should also be noted that we have built up a cushion, or cash reserve, from operating surpluses we enjoyed in recent years that will allow us to absorb this “down year” and continue to ensure that Visitation remains a financially stable parish. We also will continue including the green Capital Improvement Fund envelopes in our packets to build up the fund in order to offset the cost of any significant facility repair or replacement in the future.

Your support makes this possible and we thank you very much.

## Year Ending June 30, 2021

### Total Operating Income

Total operating income in 2020-2021 came from four sources:

**Contribution Income** - Contributions totaled \$4,110,438 or 83.4% of parish operating income. The majority of our contribution income is derived from payments towards parishioner’s annual pledges. Contribution income also includes plate income during Sunday Masses, holy day collections and gifts from parishioners who have not made a pledge.

**School Tuition and Fee Income** - School Tuition and Fees Income totaled \$444,004 or 9.02% of total operating income. In 2020-2021, this revenue category funded 13.91% of school expenses. This category of income includes: Tuition - \$107,850; Enrollment/Activity Fees - \$309,995; After Care - \$21,173 and Miscellaneous - \$4,986.

**School Fundraising Income** - This is income that was specifically raised for the school via the annual auction, trash bag sale, flower sales and other events. Other sources included here are donations designated for specific educational programs or materials. Fundraising income accounted for \$307,317 or 6.24% of total operating income and covered 9.74% of school expenses.

**Other Income** - Other income includes fees that parishioners pay for participating in School of Religion and other parish programs, as well as facility rental, interest income, Mass stipends and candle donations. Other Income generated \$62,050.

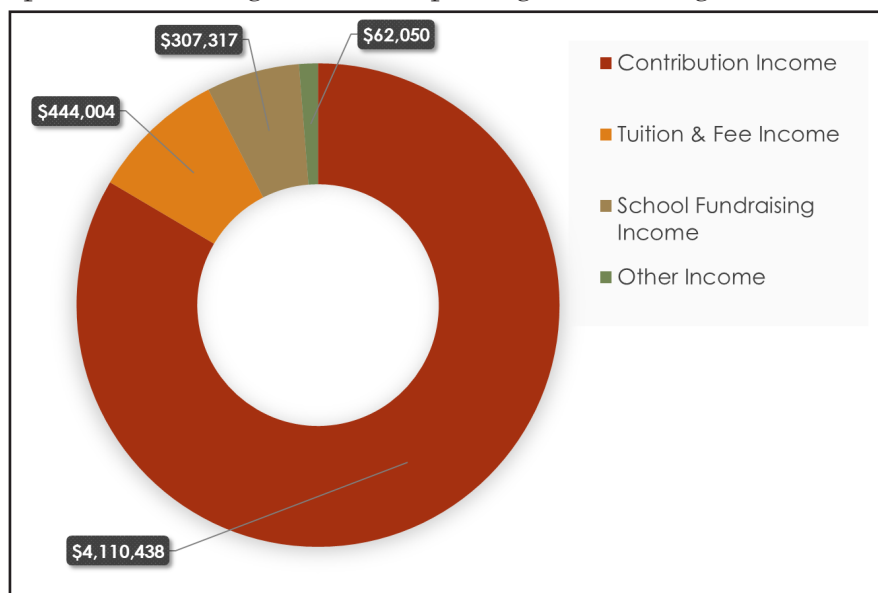
### Visitation by the Numbers

799 Number of followers on our Instagram page

29 Number of households joining Visitation Parish in 2020-2021

791 Number of parish households who made a contribution to the parish during the last quarter of calendar year 2020

The chart below depicts the main categories of total operating income during the 2020-2021 fiscal year.



## Total Operating Expense

Operating expenses for 2020-2021 are classified into ministry/functional areas as follows:

**School Ministry** – Since 1921, Visitation Parish has been committed to providing a quality Catholic education for the children of our parish community. In 2020-2021, the school served 504 students from over 280 families. School expense totaled \$3,250,630 or 63.46% of total parish operating expenses. This category includes salaries for teaching and non-teaching staff, textbooks, classroom supplies, computers, furniture and equipment, library books, teaching resources and field trips. Facilities expense for the school building is incorporated into the above amount and was \$314,163 or 9.66% of total school expenses.

**Church Facilities** – Church facilities expense includes such items as custodial and maintenance services and salaries, utility costs, building/equipment repairs, snow removal, lawn care, security, etc. The facilities expense for the church building, offices and priest residence was \$365,334 or 7.13% of the total operating expenses.

**Administration** – Administration is the occupation which assures just and proper stewardship of parish resources. This expense area includes salaries for management and support staff, as well as property/casualty insurance, stewardship, offertory envelopes, printing, postage, website development, parish communications and special events. Administrative expenses were \$582,901 or 11.38% of total expenses.

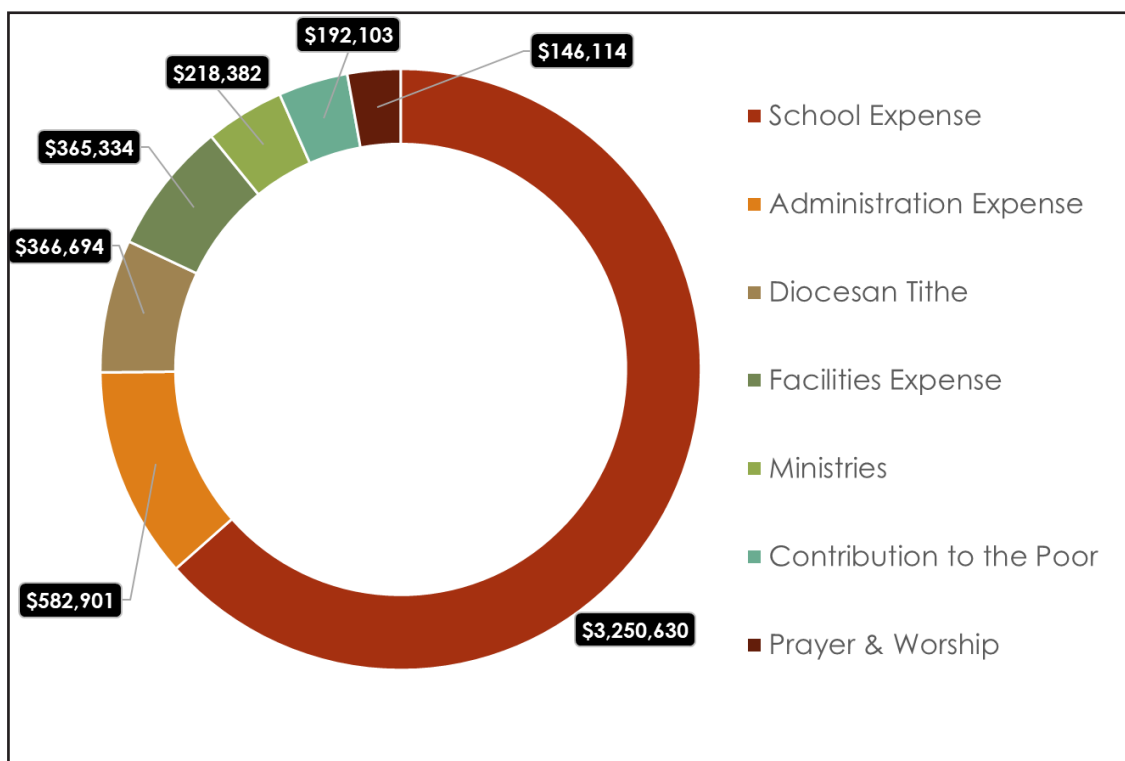
**Prayer and Worship** – Prayer and Worship is at the heart of our life a faith community, forming and touching every person in the Visitation community. Expenses include the cost of celebrating weekday, weekend and holy day liturgies: organists, musicians and substitute priests; fashioning an environment appropriate to the season; communion supplies, candles and other items necessary to celebrate Mass. Our 2020-2021 expenses for Prayer and Worship were \$146,114 or 2.85% of total expenses.

**Pastoral Ministries** – Visitation parishioners participate in and are assisted by a number of parish ministries. This segment of the budget includes RCIA, School of Religion, sacramental preparation, adult faith formation, senior ministry and youth programs. This segment also supports the vital work of our Pastoral Care: ministry to families in times of illness or death, as well as outreach to those who are hospitalized and homebound. Providing these ministries at Visitation in 2020-2021 cost the parish \$218,382 or 4.26% of total expenses.

**Contribution to the Poor** – Visitation makes an annual commitment to tithe a portion of our contribution income to help those in need – either directly and through agencies in our community. The Social Concerns Ministry Team administers these funds. Our Social Concerns annual report, Visitation's Commitment to the Poor, is included in this booklet. The formula used to determine our Contribution to the Poor is: Contribution Income minus Diocesan Assessment times 5%. In 2020-2021, the amount allocated to the poor was \$192,103.

**Diocesan Assessment** – All parishes in the Diocese of Kansas City-St. Joseph provide financial support to the diocese. The diocese requests an amount equal to 9.25% of our total prior year income minus half of prior year school expenses. In 2020-2021, the amount given by Visitation as our diocesan assessment was \$366,694 or 7.16% of total expenses. Once again this year, our total assessment expense included an assessment of 2.0% of total prior year income minus 100% of school expenses to support Catholic education throughout the Diocese. The amount of this year's school assessment was \$41,590.

In this graph of 2020-2021 results, expenses are grouped into functional or ministry areas. The results for each area include all associated salaries, benefits and operating expenses.



## Capital Projects Fund Results for 2020-2021

Contributions to the Capital Improvement Fund totaled \$156,404. These contributions are invested in the Visitation Capital Improvement Investment Fund housed at the Greater Kansas City Community Foundation, in the month following the donation. For fiscal year 2020-21, the deposit of these funds helped to bring the fund balance to \$1,918,306. This balance reflects the withdrawal from the fund this year of \$685,000 for the purchase of the building located at 5116 Baltimore.

In addition to the building purchase of \$675,819, there were extraordinary capital expenses of \$180,959 during the 2020-2021 fiscal year for 6th grade classroom partitions in Tighe Hall, 1st floor service and concrete at the school, elevator repairs and parts/labor for the air purification unit at church. All of these expenses were paid from operating income.

### A VISITATION BY THE NUMBERS QUIZ—HOW CAREFULLY HAVE YOU READ?

*Match the number on the left with the definition on the right.*

- |              |  |
|--------------|--|
| 1. \$218,382 | a. Amount withdrawn from Capital Improvement Fund to purchase 5116 Baltimore |
| 2. \$685,000 | b. School Fundraising income in 2020-2021                                    |
| 3. \$307,317 | c. Pastoral Ministries expense in 2020-2021                                  |

ANSWERS: 1-c; 2-a; 3-b



## Prior Year Results and Budget for 2021-2022

|  | 2017/2018<br>Actual | 2018/2019<br>Actual | 2019/2020<br>Actual | 2020/2021<br>Actual | 2021/2022<br>Budget | % Increase<br>(Decrease) |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------------|
| <b>Operating Income</b>                                    |                     |                     |                     |                     |                     |                          |
| Contribution Income  | \$ 4,320,478        | \$ 4,084,386        | \$ 4,263,280        | \$ 4,110,438        | \$ 4,153,301        | 1.0%                     |
| Tuition and Fee Income                                     | \$ 447,062          | \$ 384,472          | \$ 432,561          | \$ 444,004          | \$ 472,315          | 6.4%                     |
| School Fundraising Income                                  | \$ 298,693          | \$ 300,122          | \$ 301,622          | \$ 307,317          | \$ 330,328          | 7.7%                     |
| Other Income   | \$ 80,728           | \$ 72,620           | \$ 61,304           | \$ 62,050           | \$ 146,950          | 134.4%                   |
| <b>Total Income</b>  | <b>\$ 5,146,961</b> | <b>\$ 4,841,600</b> | <b>\$ 5,058,767</b> | <b>\$ 4,923,809</b> | <b>\$5,102,894</b>  | 3.6%                     |
| <b>Operating Expense</b>                                   |                     |                     |                     |                     |                     |                          |
| School (including school facilities)                       | \$ 3,098,693        | \$ 3,151,747        | \$ 3,068,883        | \$ 3,250,630        | \$ 3,119,187        | -4.0%                    |
| <b>Parish Operating Expenses</b>                           |                     |                     |                     |                     |                     |                          |
| Facilities Expense   | \$ 427,449          | \$ 448,724          | \$ 387,820          | \$ 365,334          | \$ 370,696          | 1.5%                     |
| Administration   | \$ 605,362          | \$ 576,838          | \$ 541,030          | \$ 582,901          | \$ 601,945          | 3.3%                     |
| Prayer and Worship   | \$ 161,944          | \$ 178,715          | \$ 155,966          | \$ 146,114          | \$ 169,787          | 16.2%                    |
| Ministries   | \$ 260,325          | \$ 254,761          | \$ 219,855          | \$ 218,382          | \$ 268,428          | 22.9%                    |
| Contribution to the Poor                                   | \$ 190,559          | \$ 193,238          | \$ 182,509          | \$ 192,103          | \$ 186,236          | -3.1%                    |
| Diocesan Tithe   | \$ 329,891          | \$ 387,111          | \$ 333,325          | \$ 366,694          | \$ 386,615          | 5.4%                     |
| <b>Subtotal Parish Operating Expenses</b>                  | <b>\$ 1,975,530</b> | <b>\$ 2,039,387</b> | <b>\$ 1,820,505</b> | <b>\$ 1,871,528</b> | <b>\$ 1,983,707</b> | 6.0%                     |
| <b>Total Expenses</b>                                      | <b>\$ 5,074,223</b> | <b>\$ 5,191,134</b> | <b>\$ 4,889,388</b> | <b>\$ 5,122,158</b> | <b>\$ 5,102,894</b> | 0.4%                     |
| <b>Operating Income (Loss)</b>                             | <b>\$ 72,738</b>    | <b>\$ (349,534)</b> | <b>\$ 169,379</b>   | <b>\$ (198,349)</b> | <b>\$ 0</b>         | 117.1%                   |
| <b>Capital Project Income</b>                              |                     |                     |                     |                     |                     |                          |
| Capital Improvements Contributions                         | \$ 150,001          | \$ 151,093          | \$ 165,054          | \$ 145,043          | \$ 150,000          |                          |
| Donations/Memorials/Bequests                               | \$ 3,935            | \$ 97,340           | \$ 54,374           | \$ 11,361           | \$ 5,000            |                          |
| <b>Total Capital Project Income</b>                        | <b>\$ 153,936</b>   | <b>\$ 248,433</b>   | <b>\$ 219,428</b>   | <b>\$ 156,404</b>   | <b>\$ 155,000</b>   |                          |
| <b>Capital Project Expense</b>                             |                     |                     |                     |                     |                     |                          |
| Deferred Diocesan Assessment                               | \$ 63,408           | \$ 63,408           | \$ 63,364           | \$ 5,280            | \$ -                |                          |
| Extraordinary Expenses                                     | \$ 234,023          | \$ 57,760           | \$ 331,443          | \$ 180,960          | \$ 155,000          |                          |
| New Construction/Major Renovation/<br>Purchase of Property | \$ -                | \$ 350,217          | \$ -                | \$ 675,819          | \$ -                |                          |
| <b>Total Capital Project Expense</b>                       | <b>\$ 297,431</b>   | <b>\$ 471,385</b>   | <b>\$ 394,807</b>   | <b>\$ 862,059</b>   | <b>\$ 155,000</b>   |                          |
| <b>Capital Project Income (Loss)</b>                       | <b>\$ (143,495)</b> | <b>\$ (222,952)</b> | <b>\$ (175,379)</b> | <b>\$ (705,655)</b> | <b>\$ -</b>         |                          |
| <b>Total Net Income (Loss)</b>                             | <b>\$ (70,757)</b>  | <b>\$ (572,486)</b> | <b>\$ (6,000)</b>   | <b>\$ (904,004)</b> | <b>\$ 0</b>         |                          |

## 2021-2022 Budget Highlights

Our annual budget is divided into two major segments: Operating and Capital Projects. The Operating Budget is the lifeblood of the church, enabling us to operate day-to-day and week-to-week.

All contributions received into the Capital Projects segment are placed into our Capital Improvement Fund investment account.

### Operating Segment

The total budgeted operating income and expense for 2021-2022 is \$5,102,894. In our financial plan, we allocate 55% of Contribution Income to support Visitation School. We then construct a balanced operating budget for both the church and school.

Our Administrative Ministry Team authorized the continued use of the “3-year average” model to establish our contribution budget for the new fiscal year. This method computes contribution revenue for 2021-2022 at \$4,153,301 which is \$42,863 or 1.0% higher than the actual results from the year just ended. Other income is expected to increase by 134.4% to \$146,950, in large part due to a portion of the EANS (Emergency Assistance for Nonpublic Schools) grant which will reimburse in the new year the cost of having additional classrooms in Tighe Hall during the pandemic last year. School tuition and fee income, on the other hand, is budgeted based on actual enrollment for the 2021-2022 academic year. Increases in tuition students and enrollment fees combine for a total of \$472,315 which is 6.4% higher than last year’s actual income. This figure includes \$127,000 in “adjusted tuition fees” collected this year being allocated to balance the school budget rather than placed on reserve for future school emergency needs. School fundraising income in 2021-2022 is budgeted to increase slightly to \$330,328, primarily due to an increase in our inclusive education grant from the Fire Foundation. In total, our budgeted operating income is projected to be 3.6% higher than prior year’s actual receipts.

The 2021-2022 operating expense budget was developed jointly by school and parish staffs taking into account the income anticipated as well as the presumption that parish meetings and activities will return to normal in the months ahead. Parish operating expenses are expected to increase by 6.0% over 2020-2021 actual expenses, which were reduced by the impact of the Covid-19 pandemic on parish ministries and activities. Budgeted Parish Operating Expenses are still below the range of actual expenses for the 3 years prior to the pandemic. Thanks to the EANS grant previously mentioned, anticipated school expenses are 4.0% lower in 2021-2022.

In addition to the manner in which expenses are broken down on the prior pages, here is a look at 2021-2022 budgeted expenses at a more functional level. Looking at the data in this manner shows how many of our expenses are “fixed,” resulting in a relatively small fraction of the total budget being available for discretionary spending.

**Salaries and benefits**—Total personnel expense for the school is projected at \$ 2,625,172, or 84.16% of budgeted school expense. We have 49 full-time school employees and 18 part-time employees included in the 2021-2022 budget. Personnel expense for the church is budgeted at \$740,182 or 37.31% of budgeted church expense. We currently budget 12 full-time church employees and 1 part-time employee. Wage and benefit plans for all personnel are set by the diocese and individual salaries fit within a scale for a particular job function. Parish salary and benefit costs account for 65.95% of all expenses.

**Facilities Expense**—Total Parish Facilities Expense is estimated at \$538,049 or 10.54% of the total parish expense budget, with school facilities budgeted at \$282,649 and church facilities budgeted at \$255,400. Facilities Expense can be further broken down into 3 major categories:

**1. Repairs and Maintenance**—This area includes expenses for maintaining our buildings, equipment and grounds, ensuring security and supplies such as light bulbs, paper goods, etc. Maintenance and custodial staff expenses are not included as they are a part of Salaries and Benefits above. The total parish-wide budget for 2021-2022 is \$260,499.

**2. Utilities**—Gas, water, electricity, telephone and internet services amount to \$246,750 of the parish expense budget.

**3. Technology**—This segment includes purchases of new hardware/software, maintenance of computers, copiers and printer leases and related supplies, and represents \$30,800 of the total facilities budget.

**Diocesan Obligations**—We pay the diocese to insure our buildings and their contents. The most recent insurance valuation of our campus is \$27,336,000. Insurance expense is divided between the school and church based on the insured value of each. Insurance premiums will increase 3% year over year and represent 5.6% of our 2021-2022 budgeted expenses.

In addition, diocesan offices provide numerous services to parishes. For example, the Human Resources office negotiates employee benefits to leverage the purchasing power of all parishes and the Finance office pays interest on funds deposited by parishes. Without these and other services provided by the diocese, we would have to expend resources to develop similar services and programs. To fund diocesan services, parishes are assessed 9.25% of total prior year income minus one half of school expenses. This assessment is absorbed by the church budget. There is also a per-pupil assessment paid to the Diocesan school office which is absorbed by the school budget. In addition, the 2% Catholic School assessment for the 2021-2022 fiscal year has been calculated at \$43,140. This brings our total diocesan assessment for 2021-2022 to \$386,615, while total insurance expense is budgeted at \$286,000.

**Contribution to the Poor**—Visitation supports a variety of ministries and organizations which serve the poor and vulnerable. We base this giving on the following formula: Budgeted Contribution Income minus Diocesan Assessment times 5%. Using this computation, we have allocated \$186,235 in our 2021-2022 operating budget, or 3.65% of the total parish budget.

The four major functional expense categories just discussed represent \$4,762,253 or 93.32% of the entire parish operating expense budget. Broken down, they amount to \$2,950,961 of the school expense budget, or 94.61%, and \$1,811,292 of the church expense budget or 91.31%. The remaining 7% of the total operating budget must then support all other expenses including office supplies, postage, printing, liturgical supplies, music at worship services, textbooks, parish events, legal fees, banking fees, religious supplies, candles and funeral meals to name just some of the many costs which are essential to successfully run our church and school.

## Capital Projects Segment

All of the income for this segment will be invested in the Visitation Capital Improvement Fund. Income from this segment consists of those using the green capital improvement fund envelopes, memorial contributions, bequests and those designating donations to a longer term cause. For 2021-2022, we budgeted this income category based on recent giving trends and project \$155,000 in total donations.

This segment includes a number of significant budgeted expenses for large facility and maintenance projects, including concrete repairs on the sidewalks in front of the school; playground multi-use concrete pad; replacement of carpeting in the third floor classrooms; parking lot reseal; concrete repair to the Tighe Hall courtyard and the repair of the two quatrefoil windows in the nave.

### *Need more information?*

It is our goal, through this report, to offer our parishioners a comprehensive accounting of their stewardship over the past year. We also strive to present informative highlights of the most recent parish endeavors, vital parish statistics and a look at our efforts to serve those in need. We welcome your ideas to improve our next report!

If you have questions, comments or would like additional information about anything included in this report, please contact:

Megan Burdolski, Director of Stewardship & Development (Giving/Stewardship)

816-753-5155 x1305  
megan@church.visitation.org

Karen Miller, Pastoral Associate (Social Concerns/Commitment to the Poor)

816-753-5155 x1308  
karen@church.visitation.org

Isaac Uzcanga, Business Manager (Financial Reporting/Parish Budget)

816-753-5155 x1313  
isaac@church.visitation.org



5141 Main Street  
Kansas City, MO 64112  
816-753-7422  
[www.visitation.org](http://www.visitation.org)